

## **JOB DESCRIPTION**

**TITLE:** Music Director

Non-EXEMPT (Hourly)

- a) Adult Choir and smaller groups
- b) Bell Choir
- c) Children's Music
- d) Hymn Leader

### **PURPOSE OF DESCRIPTION:**

To provide leadership for the ministry of one or all of the choirs in the church.

### **HOURS:**

**5 – 10 hours per week**

To serve during the program year, 1-2 hours midweek rehearsals and Sunday mornings (or other times as needed). This will run from the first Sunday after Labor Day to the conclusion of the regular worship schedule in the month of June. The 8-10 weeks of the Summer will be off.

### **ACCOUNTABILITY:**

The Director of Choirs is accountable to the Pastor and the Session through the Worship Committee.

### **RESPONSIBILITIES:**

1. Encourage a spirit of music as ministry to the congregation and honoring to God.
2. Rehearse and direct the various choirs, maintain communication with the members.
3. Select appropriate music for worship in coordination with the organist, other musicians and Pastor.
4. Provide opportunities to invite and integrate additional members to the Choir.
5. Organize the music room and maintain the choral music library.
6. Report to the Worship Committee quarterly and be in regular communication with the committee to provide for:
  - a. Maintenance of choir robes/supplies
  - b. Choral music offerings outside of Sunday worship (Christmas Eve, Maundy Thursday, 2 Easter Sunday services, etc.)
  - c. Reporting to Session
  - d. Annual Report